



Student Behaviour Policy

Approved by:	Alison Colwell, Principal	Date: August 2025
Last reviewed on:	August 2025	
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Introduction to Behaviour Policy

At BIC, we define *behaviour* as the way in which we act in any given situation. This includes physical, verbal and online acts.

Behaviour is important to everything we do because a school's behaviour is a manifestation of its culture. Our values of Excellence, Respect, Responsibility, Integrity and Compassion only exist when we perform them in the ways that we behave towards ourselves and one another.

At BIC Sa Porrassa, we believe in providing a supportive and inclusive learning environment that encourages each student to reach their full potential. Our school values guide our community, and we expect our students to uphold these values in all aspects of their academic and personal lives.

Our behaviour policy is designed to give clear guidelines on what we want to see and what we don't want to see from our students.

1. Arrival at School

Students are not to be on school premises before 08:30 (other than for a revision breakfast club). If you arrive at school before 08:30 you must wait by the main gate. Children of staff members must not enter the school building without an accompanying member of staff. Mobile phones must be turned off and locked in Yondr pouches before entering the school site. Coats must be off before entering the school building.

After 8.30am students may enter the site but remain outdoors. All students on foot may only enter school through the main centre gate.

Students arriving via bicycle, e-scooter, moped, motorbike

Those who arrive to school independently via bicycle, e-scooter, moped or motorbike **must dismount on entry** and can enter through the south gate / kitchen gate. All bicycles, e-scooters, mopeds and motorbikes **must be parked** inside the school premises designated parking area and **NOT** on public roadside.

All students must go directly to wait in the outside playground area, where they are supervised by staff on duty. Primary students line up and are collected by teachers at 8:45am.

2. Timings of the Day

08:30	School Gates Open
08:45	AM Registration
09:00	Period 1
09:55	Period 2
10:50	Morning Break
11:10	Period 3
12:05	Period 4
13:00	Lunch
14:00	PM Registration
14:10	Period 5
15:05	Period 6
15:40	Yr 1 & 2 End of Day
15:45	Yr 3 & 4 End of Day



15:55	Yr 5 & 6 End of Day
16:00	Yr 7 – 13 End of Day

3. Registration and Assembly Time

Primary AM Registration – students must follow the class teacher's morning routine.

Primary students who arrive at school after 08:45 must enter via Reception and collect a late slip. The late slip is necessary to inform the teacher that the Receptionist has already recorded their attendance on the iSAMS register.

Secondary AM Registration - When it is not their assembly day, students are to be in their tutor rooms by 08:45. On an assembly day, they must line up outside the canteen to be registered by their tutor.

Secondary students who arrive at school after 08:45 will be registered as late and must sign in at the school Reception and collect a late slip. In cases of lateness without a valid excuse, a detention will be issued. You must not attempt to enter through the other doors if you have arrived at school late.

4. Uniform, Equipment and Banned Items

It is very important that all students adhere to the uniform rules. We are providing clear guidance so that there can be no doubt as to what is expected.

BIC School Uniform and Appearance

General Uniform	
<i>On days when students do not have PE, uniform is to be worn as described below.</i>	
Shirts	School polo shirt
Trousers and shorts	Must be grey and tailored and not rolled up under any circumstances.
Belts	Must be plain black. Large buckles displaying logos are not permitted.
Skirts	Must be grey and tailored and a suitable professional length.
Tights	Must be plain black, grey or opaque.
Socks	Must be plain grey, white or black. Socks must be ankle length or below the knee.
Vest-tops / shirts	May be worn in the winter months undershirts and must be plain white.



Jumpers	The school jumper may be worn as an optional piece of uniform. Other jumpers or hoodies are not allowed.
Bags	Must be a traditional school bag, suitable for students to carry their planner, books and equipment (including PE kit). These can be either rucksacks, satchels, or messenger bags. We do not permit any 'hand bag' style bags, even those large enough to contain books and folders. Footballs must be brought to school in a suitable string bag and carried around as such.
Hair	Hair should be natural colours only. Hairstyles should be sensible and appropriate to the working environment. Extreme haircuts or patterns cut into hair are not permitted. No hair extensions are allowed. For all PE / Sport lessons hair must be tied back. All hairbands and scrunchies must be plain white, blue or black and of narrow width. No decorative hairbands, hair ties or ribbons are allowed.
Jewellery	Strictly limited to the following: a watch with a plain strap; small stud earrings, worn in the lower lobe of the ear. A necklace for religious reasons is allowed but must not be visible over the clothing. All necklaces and earrings must be removed for PE. No other jewellery is allowed. No visible body piercing, including tongue studs, are allowed.
Make-up	If worn, must be for the skin only, natural and not noticeable. No eye or lip makeup allowed. Nails – If students choose to wear nail polish, it must be clear and not noticeable. Nail extensions of any kind are not permitted.
Shoes	Must be black with sturdy leather and wide flat heels. Platforms, open toe shoes, trainers and fabric shoes are not permitted. Coloured laces or stitching are not permitted.

Sports Kit

On days when students have a sports lesson, their sport kit may be worn to school as described below. This does not apply on any day when the student does not have a school PE lesson.

Shorts / Skort	Official BIC Logo kit only. Available from school supplier.
Tracksuit trousers	Official BIC Logo kit only. Available from school supplier.
T-Shirt	Official BIC Logo kit only. Available from school supplier.
PE Jacket	Official BIC Logo kit only. Available from school supplier.



Socks	Socks must be plain white ankle socks. Navy blue football socks are also acceptable to wear.
Footwear	Footwear must be sturdy sports trainers, not fashion trainers. Eg. No Air Force One, High Top, Vans, Converse. Sports trainers can be any colour.
Swimwear	Swimming costumes must be one piece, not bikinis. Swimming shorts must be above the knee, not board shorts.
Caps	In summer months, PE staff may permit wearing of a cap during sports activity, but this is not to be worn at any other point during the day.

Sixth Form Dress Code

Our expectation is that the behaviour of Sixth Form students is exemplary and that they act as positive role models at all times. In general, as with all other students, we expect them to attend school every day, with the right equipment and meeting the necessary deadlines. Due to their age and added responsibilities, we want to show extra trust in our Sixth Formers and so the following exceptions apply to Sixth Form students:

Smart/casual clothing to be worn at all times, suitable for the workplace. Ideally, this might include smart trousers, skirts or dresses, or collared shirts/blouses. Students to be sent home if inappropriately dressed.

Items that **are not acceptable professional wear and must not be worn include:**

- denim (ie, **no** jeans, denim skirts, denim shorts)
- short shorts
- short skirts
- baggy tracksuit bottoms
- hoodies
- sportswear

If in doubt over any uniform or appearance issue, parents/students must seek advice and contact the school before making any purchases. Any non-regulation clothing or accessories will be seen as a breach of trust and will be confiscated if they are worn on the school site.

Equipment List

Students must have the below listed items with them when they arrive at school every day. To be without any of the items below constitutes a violation of the school rules and may be met with a sanction.



- At least one working writing pen (black or dark blue)
- At least one coloured pen for annotations (red or green)
- At least one HB pencil
- At least one whiteboard pen (not yellow)
- At least one highlighter
- Ruler
- Eraser
- Scientific Calculator (Secondary)
- Protractor
- Compass
- Scissors - appropriate type for cutting paper
- Glue
- Fully charged BYOD (Years 6 - 13)
- Necessary exercise books and/or text books for that day's lesson
- Any specialist equipment needed for lessons that day
- Drinking water
- Tissues
- A reading book
- A Yondr Pouch if student needs to bring a mobile phone to school (excluding Sixth Formers). The initial pouch will be issued by school, thereafter replacement pouches must be purchased via school office.

(Key Stage One students are provided with required stationery)

Banned Items

The following items must not be brought into school. Students who are found with the items listed below will be met with a sanction and, in instances where the students brings in an item which compromises the safety of the school environment, we are likely to call on our most serious sanctions:

- Weapons of any sort
- Smoking materials of any sort, including lighters, e-cigarettes and vape equipment, any tobacco product
- Alcohol



- Medication which has not been approved by parents and school (a medical form must be completed)
- Any images, videos or literature of an offensive or inappropriate nature
- Tip-Ex / Correction fluid
- Games consoles
- Make-up or jewellery not within dress code
- Aerosol sprays such as deodorant or hairspray
- Toys (Primary)
- Smart watches; an analogue watch supports learning to tell the time

5. Conduct

5a . Classroom conduct

Excellence: We believe that every student has the potential to achieve their personal highest level of excellence within a supportive and focussed learning environment. Every student must demonstrate a commitment to achieving their highest potential in their effort and application in both classwork and homework.

Respect: Students must always show respect for their teachers, fellow classmates and the learning environment.

Responsibility: Students must actively participate in classroom discussions and activities, asking questions and sharing their own insights and opinions, taking responsibility for their own learning. We expect students to arrive at their lessons on time and be prepared with all necessary materials, ready to engage fully in the learning process, and try their best to reach their personal goals. Students must begin each class by having all relevant materials ready on their desk, their exercise book open and they must immediately begin any activities set by their teacher.

Integrity: Students must respect their fellow classmates and the teacher by refraining from any disruptive or distracting behaviour, acting with honesty and integrity at all times.

Compassion: Students must follow any specific classroom rules or procedures set by the teacher, such as raising their hand to speak, staying seated unless given permission to move around, and turning off electronic devices unless they are needed for classwork, showing compassion for the needs of others in the classroom.

Any disrespectful or disruptive behaviour, including the use of foul language, bullying, or physical aggression, will not be tolerated and will result in disciplinary action. We expect all students to uphold our school values of Excellence, Respect, Integrity, Responsibility, and Compassion.

Non-Negotiable Routines

- Students come into the lesson and immediately start the work.
- Students must sit upright, and not slouch. Bags must be under the desk or hung on pegs;
- Planners/textbooks/equipment on the table. Active listening should be seen throughout.



- The behaviour policy is always complied with.
- All titles are underlined with a ruler, and the date must be written each lesson.
- Students complete all work in their exercise books. No work is completed on loose sheets of paper.
- Work adheres to the highest standards of presentation; where it does not, this work is done again.
- Work is ruled off neatly at the end of each lesson.
- All secondary student work is written in black or blue pen.
- Written work is completed in silence, unless directed by the teacher otherwise.
- Students are expected to maintain eye contact with teacher and other students when speaking or listening.
- Students will be dismissed and directed promptly to their next lesson.
- Students must leave the room tidy.

5b. Departure from Lessons

1. Students must remain in their seats until the teacher dismisses the class. This ensures that important announcements or reminders can be shared with the whole class and that students can leave the room in an orderly manner.
2. Students must ensure that their workspace is clean and tidy. This includes putting away any materials they used during the lesson, throwing away any litter, and leaving the area as clean as they found it.
3. Any borrowed materials, such as textbooks, must be returned to the teacher or the designated area, following any specific instructions provided. When departing the classrooms on the first floor students must always turn right out of a classroom, following the one-way system.
4. Students must respect their classmates and the teacher by leaving the classroom quietly, without disrupting other classes or causing a disturbance.

By following these guidelines, students can help maintain a positive and respectful learning environment and show consideration for their fellow classmates and teachers.

5c. Break and Lunch Times - General Conduct

Break and lunch times are moments where students have more freedom than during lesson time. These are times when students can eat, socialise, play games and choose to spend their time in a range of ways. These periods of greater student freedom are our greatest indicator of whether our students have embraced our core values.

Students must treat each other and learning spaces with respect. Students must model the school values as set out in this behaviour policy.

Bags must only be placed in the zoned areas, and not on benches or seats.



Use of Sports Areas

When certain days and times to use specific sporting areas are allocated to Year groups these must always be respected.

Break Time

Morning break time is from **10:50 until 11:10**. During this time, students may be in the following areas:

Secondary- Students may be on the picnic benches closest to the school building, the half of the playing field **closest** to the school building and the canteen.

Primary- Students may be in the half of the playing field **furthest** from the school building.

Sports Areas - There is a rota of who can use which of the sports areas.

Secondary students must begin moving towards their period 3 lesson in plenty of time to make it there for the beginning of the period. A whistle will be blown at 11.05. At 11:10 secondary students must be at their Period 3 lesson.

Primary students must line up in their allocated spaces when the whistle is blown and will be collected by their teacher.

The end of break time is not an acceptable moment to begin to get a drink or use the bathroom - **this must be done during the main break period**.

Lunch Time

Lunch Time is from **13:00 until 14:00**.

During this time, students may be in the following areas:

Secondary- **Students may only eat on the picnic benches closest to the school building**. They can play on the half of the playing field closest to the school building and the canteen.

Primary - Students may be in the half of the playing field furthest from the school building.

THE ONLY PLACE WHERE STUDENTS CAN EAT IS IN THE CANTEEN, ON THE BENCHES UNDER THE CANOPY, OR IN THE DESIGNATED PRIMARY SPACE NEAR THE POOL.

Students may go to the canteen to collect their pre-ordered lunches at the following times:

Years 7 and 8 queue outside the canteen door, or in the primary corridor if it is raining, from **13:10**. You must stay in a single line and only enter when directed to by staff on duty. On arrival you must join the **end** of the queue.

Years 9 to 13 queue outside the canteen door (or in the primary corridor if it is raining), from **13:20**. You must stay in a single line and only enter when directed to you by staff on duty. On arrival you must join the **end** of the queue.

Students who do not have school lunches may eat their own food in the school canteen. They may also eat on the benches under the canopy.

Students must begin moving towards their PM registration in plenty of time to make it there for the beginning of the session. A whistle will be blown at 13:55. At 14:00 students must be at their PM registration.



Primary Lunch

Primary students are taken to the canteen by their Period 4 teacher where they must sit in their allocated family table place. Children with school lunch must take a tray and line up sensibly.

Children must eat demonstrating good tables manners, talking quietly and not move around the canteen without permission.

Students remain for at least 15/20 minimum to eat and then they must ask permission when finished before clearing trays or packed lunches away to the relevant trolleys.

Students must not return to classrooms to collect items, coats etc but go directly to the playground areas. All items needed for lunch must be brought with them.

The end of lunch is not an acceptable moment to begin to get a drink or use the bathroom - this must be done during the main body of the lunch period.

Wet Break or Lunchtime

If it is raining students need to show responsibility and respect. Students can only eat:-

- Under the canopy (secondary)
- In the canteen (primary)

Students may also be in the sports hall playing sensibly if they are not eating / drinking. Students must not be in classrooms or on corridors, including the basement.

5d. Movement Between Lessons

In the **transition between one lesson and the next, the only activity a student must be engaged in is getting to their next lesson.**

Students must not make visits to the bathroom, their locker, or anywhere else other than their next lesson in the changeover between lessons.

Students must walk at a sensible pace (on the right hand side of the corridor on the first floor)

Upon arrival at their lesson, teachers will be waiting to greet students at the door whilst also monitoring general conduct in the corridors. Students must not lean on the walls whilst waiting for lessons.

5e. Use of the bathrooms

The school bathrooms are only to be used in their intended way. They are not ever to be used as social or recreational spaces. Once they have made use of the toilets and washed their hands, students are to leave these areas immediately.

It is every student's right to have access to clean, functional and safe bathroom facilities. Any student action in which these facilities are misused will be taken very seriously.

Students must, wherever possible, use break and lunch times to make use of the facilities.



If you find the bathroom unclean or with anything broken please report this to reception or the nearest staff member as soon as possible.

In a case where a student absolutely needs to use the bathroom during lesson time, they must gain permission from their teacher for that period. They will give you a pass.

Students must not use the bathrooms during lesson changeovers.

5f. Assemblies

Students must enter assembly in silence. They must sit in silence awaiting the start of assembly. Once assembly has started nobody will be admitted to assembly. Latecomers to secondary assembly will receive a late detention.

6. Departure from school

Secondary

At the end of the school day, students are to make their way promptly to the exit in order to be picked up or to make their own way home. **Students cannot access the reception area, but must exit round the sides of the building.** Students in lessons on the primary corridor must exit by the door at G13 and NOT the fire door. **All secondary students should exit by the gate near the turning circle.** Yondr pouches can be unlocked at the unlocking points outside school gates.

Primary

Students will be taken by their P6 teacher and line up along their line. When visual contact has been made between the teacher and parent / carer, children will leave the line and exit the school site through the centre gate.

7. Extra Curricular Activities

If a student is at an Extra Curricular Activity, this must be arranged in advance with the provider. Students must be at this activity until it ends and then leave the school site promptly thereafter. Primary students must remain with the provider until their parent has collected them from the activity outside the school gate.

Students must never be on school premises unsupervised outside school hours.

8. Sixth Form Study Time

Sixth Form students have a number of Study Lessons on their timetables. Periods of non-tuition are referred to as Study Lessons, as A Level success requires a good deal of personal extension work. Sixth Formers have been provided with two Study Rooms:

1. The larger one acts as a common room in break and lunch times. Facilities have been provided to reflect the maturity of the Sixth Form and our trust in them. We expect these, and the room, to be used appropriately. The larger Study Room allows students to work collaboratively and more informally but all must recognise the needs of others for a working atmosphere to be prioritised.
2. The smaller Study Room is known as the Silent Study Room as it exists for silent study. Many students find silence is essential for the level of thinking that A Levels require. Students who want to talk must do so outside of the Silent Study Room.



Students can also choose to study outside on the patio area or in an empty classroom if working away from other people/distractions is important to them.

Wherever students are studying it is essential that they recognise that, as senior students in the school, they act as role models for other students. There is always the chance that younger students, visitors or teachers will walk past; we want the Sixth Form to be seen at its best, everytime.

9. Conduct Off-Site and Online

Whilst we are all entitled to our separate private lives, all students are expected to maintain the school's values of Excellence, Respect, Responsibility, Integrity, and Compassion both on and off school premises and during online activities. The behaviour of students during school trips, travel to and from school, and online conduct outside of school hours can have an impact on the reputation of the school and can affect the well-being of other students and the wider community.

Conduct off-site: Students are expected to behave appropriately and to represent the school's values when participating in school trips, field trips, or other off-site activities. This includes showing respect for others, following all school policies and procedures, and complying with all instructions given by staff members.

Travel to and from school: Students are expected to behave appropriately when travelling to and from school. This includes showing respect for others, being considerate of the community, wearing correct school uniform and complying with all local laws and regulations.

Online conduct: Students are expected to behave appropriately and to represent the school's values when engaging in online activities, both during and outside of school hours. This includes showing respect for others, being mindful of their digital footprint, and following all school policies and procedures related to technology use.

Students who engage in inappropriate behaviour off-site or online may face disciplinary action, which may include a warning, detention, or exclusion.

Student-Staff Online Communication

All student-staff communication must be conducted using the student's school email accounts and must maintain the same level of work-focused, respectful interaction that is expected in lessons. Students are not permitted to contact staff members using personal email or social media accounts.

Students are expected to communicate with staff members in a respectful and professional manner. This includes using appropriate language, being clear and concise in their messages, and showing consideration for the staff member's time and workload.

All student-staff communication should be related to schoolwork, assignments, or other school-related matters, including instances where a student may wish to discuss their own wellbeing.

10. Conduct During Examinations

As part of our curriculum schedule, students will be required to sit a range of public and internal examinations during the course of their time at BIC. During official examinations, students will be sent explicit instructions and timetables of the times and locations of each paper. As a brief overview, the expectations listed below provide a useful indication of expected conduct during school examinations.



1. Students must arrive promptly for exams and be seated quietly and quickly in their assigned places.
2. During exams, students must follow the strict guidelines set by external exam boards, which include: no communication or interaction with other students, no looking at other students' work or allowing others to see their own work, no borrowing of materials, and no leaving the examination room before the designated time. Students must not disturb the exam conditions by talking or making noise during the exam.
3. Any breach of these guidelines will be treated as cheating and could lead to disqualification from the exam.
4. If a student has a question or concern during the exam, they must raise their hand and wait for the invigilator to approach them.
5. At the end of the exam, students must remain seated until instructed to leave by the invigilator.

By following these guidelines, students can help to ensure a fair and orderly examination environment, and avoid any potential issues or penalties associated with cheating or disruptive behaviour. At BIC, we take academic integrity and exam regulations very seriously, and we expect all students to comply with these guidelines.

11. Attendance

All students are expected to attend school regularly, and to make every effort to maintain good attendance throughout the academic year. Regular attendance is essential for academic success and plays an important role in developing good study habits, social skills, and responsibility.

- Students are expected to attend school on time, every day, unless there is a legitimate, unavoidable reason for absence, such as illness.
- Students are expected to arrive at school on time for all classes and activities.
- Students who are absent for a legitimate reason, such as illness or an emergency, should provide a written note from their parent or carer, which should be submitted to their tutor or class teacher.
- Students who are absent are responsible for making up any missed work, and should make arrangements with their teacher.

Policy reviewed by Alison Colwell, Principal

Date of review: August 2025

Date of next review: June 2026



Appendix 1

The Student behaviours we want...

When we observe positive behaviours in students which link to our five core values, we record them using the House Point system and, whenever possible, we acknowledge and praise these behaviours in the moment. The purpose of displaying these behaviours is not to get House points, but rather to be the best learners and citizens we can be and to be a role model to our fellow students.

Excellence in students...

...can be seen when they are motivated to achieve the best they are capable of. Students who are committed to **excellence** are on task in lessons, they complete their homework on time to their highest standard, they keep their work neat and complete every task to the best of their abilities. Because they are committed to **excellence**, such students will seek out and take on help and advice to improve their performance and will seek out ways in which they can improve their own performance.

Respect in students...

...can be seen in the way that they interact with one another, with staff members and anyone else within our community. **Respectful** students are good listeners and speak to others in a way which recognises each individual as someone who matters.

Responsibility in students...

...can be seen when they accept the role that they play in making our community what it is. Students with **responsibility** admit when they have not been their best, and they know when to apologise. Students with **responsibility** know that they are setting an example to those around them, and it is sometimes up to them to challenge poor behaviour in others. Students with **responsibility** can be trusted to take on important tasks to help the school operate and they can be trusted to act in the best interest of the school community.

Integrity in students...

...can be seen when they live by the same values in all situations. Whilst their behaviour may change to meet the expectations of any given context, they still recognisably hold themselves to standards of Excellence, Respect, Responsibility and Compassion. Students with **integrity** don't need to worry if anyone has found out something they have said or done, because it all fits together in who they truly are.

Compassion in students...

...can be seen when they treat others with kindness and care. **Compassionate** students are able to consider how others may feel in any situation and they behave in a way that reflects this.

Compassionate students consider how their language and behaviour comes across to others and they take care not to cause any unnecessary hurt to others.



The Student behaviours we do not accept...

When we observe behaviours in students which go against our core values, we have a range of measures to address this. We will always attempt to take a restorative approach where possible and also make it clear when behaviours fall short of our expectations.

Mediocrity in students' behaviour...

...can be seen when they do not care about demonstrating the best of their abilities through work. Through body language, productivity and general attitude, an atmosphere of mediocrity creates a culture where excellence cannot be achieved. Students who settle for mediocrity will complete the minimum amount of work expected of them, often after several reminders from a staff member.

Disrespect in students' behaviour...

...can be seen when they do not see others as worthy of care and consideration. Students who behave disrespectfully will often communicate with others in a way which is inappropriate to the situation. In strong instances, this may involve defiance towards a staff member, mistreatment of school property or offensive behaviour towards a peer.

Abnegation of responsibility in students' behaviour...

...can be seen when a student has no regard for the impact their actions or inactions have on the world around them. When a student behaves irresponsibly, they show a complacency towards the damage they can cause to others, or the harm they could have prevented from occurring to others. In both minor and severe cases of irresponsible behaviour, an attitude of 'that's not my problem' is what needs to be addressed in students.

A lack of integrity in students' behaviour...

...can be seen when students seem to live by significantly different values in different situations. Telltale signs of a lack of integrity are dishonesty, a reluctance to admit to clear wrongdoing and the desire to cover up the things that have been said or done in the hopes of escaping reprimand. When a student lacks integrity, they resist having their actions brought into the light so that they can be discussed and challenged and redirected towards something more *integrated* moving forward. One of the clearest challenges to integrity in the modern world is the temptation to live by different standards in electronic communications to what we expect when interacting in person.

Unkindness in students' behaviour...

...can be seen whenever there is a lack of consideration towards others' feelings. In extreme cases this can be seen when there is the deliberate intention of harm towards others' feelings. The word 'kind' comes from the same Old English root as 'kin'. When we are unkind, we make others feel alienated, shunned, unwelcome and like they are on the outside. Unkind behaviour in students has the effect of making others feel that they do not belong.



Appendix 2

Positive Student Behaviour Descriptors and Rewards	
Examples of the types of behaviours we want to see:	The ways we reward these behaviours:
<p>Excellence</p> <ul style="list-style-type: none">● Producing work to the absolute best of your ability● Sustained improvement as the result of effort● Taking great care over the presentation of work● Taking part in competitions in or out of school● Participation in whole-school special events <p>Respect</p> <ul style="list-style-type: none">● The student addresses all members of community in an appropriately courteous fashion● The student complies with all reasonable instructions from staff● The student conducts themselves in lessons and school activities in a wholly appropriate manner <p>Responsibility</p> <ul style="list-style-type: none">● The student takes on responsibility posts within the student leadership team● The student takes opportunities to assist fellow community members● The student always has their correct equipment for all lessons● The student sets a positive example and is an excellent influence on peers <p>Integrity</p> <ul style="list-style-type: none">● Involvement in charity or voluntary work	<ul style="list-style-type: none">● House Points● Congratulations by staff member● Phone-calls and emails home● Meeting with Head of Primary, Head of Secondary, Head of Sixth Form or Principal● Commendation in assembly● Your work or behaviour used as example to others● Mention in school newsletter● Involvement in rewards trips at end of year● Awards during end of year awards ceremonies● Place in Student Leadership team, and other responsibility posts



- Display of honesty and consistency in character both in and out of school, online and offline
- Alerting staff to issues arising

Compassion

- Showing empathy, tolerance and inclusion in class discussions, groupwork and general conduct
- Seeking opportunities to support others in their difficulties
- Demonstrating forgiveness and maturity in difficult situations
- Being kind to others



Negative Student Behaviour Descriptors and Sanctions	
Examples of the types of behaviours we don't want to see	The ways we sanction these behaviours (all incidents will also be recorded on iSams)
<p>Mediocrity</p> <ul style="list-style-type: none">● The student has settled for producing work which is significantly below their best efforts● The student engages with lessons in a way which shows they are not invested● Work is regularly presented in a careless fashion <p>Disrespect</p> <ul style="list-style-type: none">● The student has spoken to or acted towards another community member in a way which shows a lack of respect● The student has disobeyed an instruction from a member of staff● The student talks or conducts themselves in a way which is inappropriate for the school setting● The student does not follow the school dress code <p>Abnegation of responsibility</p> <ul style="list-style-type: none">● The student has behaved in a way which has caused danger to themselves or others● The student has failed to assist a fellow community member when they reasonably should have● The student shows poor punctuality● The student does not bring correct equipment to lessons● The student seeks to negatively influence the behaviours of others● The student sets a bad example to other members of the community	<ul style="list-style-type: none">● Reprimand from staff member● Behaviour point● Detention● Restorative conversations● After-school detention with SLT or Head of Department● Phone call home● Email home● Meeting with parent● Community service● Fixed Term Exclusion● Permanent Exclusion



Lack of Integrity

- The student demonstrates dishonesty
- The student demonstrates online behaviours which call themselves or other community members into disrepute
- Possession of prohibited substances or materials in school.

Unkindness

- All forms of bullying and interpersonal cruelty
- All forms of cruelty based on an individual 's race, gender, sexuality, social background or any other grouping
- Any communication with or treatment of another community member with negative intention